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| **Rupali Priyadarshini** | rupalipriyadarshini35@gmail.com  (+91) 8908064656 | |
| **OBJECTIVE**  To add value to your organization with the help of my adaptability, knowledge and professional skill set in Financial service industry in accordance with the organizational objectives and to face challenges optimistically. Look forward to learn and enhance my knowledge in different domains.  **EXPERIENCE**  Have 4 years and9 months of experience, specialized in finance and accounting services.  **Capgemini Business Services – Aug 2018 – May 2019**  Team : General Ledger  Designation : Senior Associate (R2R)  **Patnaik & Co. (CA Firm) – Aug 2014 – May 2018**  Designation : Accountant  **Capgemini Business Services**  **Roles and Responsibilities (R2R) : (2018 – May 2019)**  **Finance Control Accounting :**   * Handling Intercompany accounts of a Corporate Company * Month-end activities (accruals, actuals workings and postings) * Intercompany transactions (Recharges and Rebilling of invoices) * Inter Company loan and interest postings * Preparation of Accounts Receivable statement and distribution * Preparation of Reconciliation on monthly and quarterly basis * Responsible of raising invoices of Intra/Interco entities in month-end   for the service rendered   * Follow-up of IC AR/AP open items and resolve the discrepancies * Preparation of FX re-valuation   **Patnaik & Co. (CA Firm)**  **Roles and Responsibilities: (2014 –May 2018)**   * Preparation of financial statement * Maintaining ledgers * Colleting, checking and analyzing excel data * Examining company accounts * Preparation of Bank Reconciliation statement * Filing income tax return   **SOFT SKILLS**   * Good Excel working experience and knowledge * Ensuring Quality rate is above the set standards * Good Analytical skills & Strong believe in team play   **ACADEMIC CHRONICLE**   * 2017 – Master of Commerce from Utkal University   **PERSONAL DOSSIER**  Date of Birth : 10th Sept. 1994  Gender : Female  Nationality : Indian  Languages : English, Hindi, Odiya | | **SKILLS:**  **OS**   * Windows 2000/XP   **ERP SYSTEMS:**   * SAP – R3 – End User experience * Tally ERP 9   **APPLICATIONS:**   * Outlook Express * CITRIX * MS Office tools   **STRENGTHS:**   * Communication Skills * Strong Analytical Skill * Presentation Skills * Orderly Mind and Methodical way of thinking * Judgment and Decision making * Time Management * Positive Attitude * Self-Responsible * Always ready to take new responsibilities and apply the same in work |

**DECLARATION**

I do hereby declare that the information stated above is true to the best of my knowledge.

Place: Bhubaneswar

Date: Rupali Priyadarshini